

OUR LADY & ST JOSEPH CATHOLIC PRIMARY SCHOOL

Meeting of the Curriculum and Standards Committee

Held on

9 May 2018

Governors Present	Foundation: Paul Mokwenye, Nick Brennan, Diane Porter, Derek Hyett LA: Julian Vennis Staff: Sean Flood (Headteacher) Parents: Silvia Ullmayer, Susan McFarland-Lyons
Apologies	Theresa Garnett, Cecilia Amadasun, Derek Vitali
Observers/Guests	Aoife O'Grady, Deputy Headteacher Judyta Ruminska, Sarah Woodhouse Assistant Headteachers
Clerk	Susan Moyse
Abbreviations	HLT (Hackney Learning Trust), EYFS (Early Years Foundation Stage – Nursery & Reception classes), SIP (School Improvement Partner), SDP (School Development Plan), SEND (Special Educational Needs and Disability), DfE (Department for Education), NC (National Curriculum), KS1 (Key Stage One – years 1-2), KS2 (Key Stage Two – years 3-6), GLD (Good Level of Development in EYFS), GPS (Grammar Punctuation Spelling), EHCP (Education and Health Care Plans), SCR (Single Central Record), SEF (Self Evaluation Form)

MINUTES

Meeting opened with prayers at 7.00pm, Paul Mokwenye in the Chair

1	WELCOME AND APOLOGIES	ACTION
1.1	Welcome As Derek Vitali had sent apologies, Paul Mokwenye took the chair and welcomed everyone to the meeting.	
1.2	Apologies Apologies for absence were received from Cecilia Amadasun and Theresa Garnett.	
2.	MINUTES OF THE MEETING HELD ON 7 FEBRUARY 2018	
2.1	These were agreed as a correct record for signature by the Chair.	
2.2	Matters arising	
	None	
3.	OFSTED EXPECTATIONS	
3.1	The Headteacher led a session on Ofsted's expectations of governors using example questions used in Section 8 (short) inspections. He had identified 4 key lines of enquiry: <ul style="list-style-type: none"> • Leaders' effectiveness in increasing progress in writing at KS2 • Leadership ambition for highest standards (greater depth) for Pupil 	

	<p>Premium/ disadvantaged pupils</p> <ul style="list-style-type: none">• How the school ensures a broad and balanced curriculum• Safeguarding (including online safety)								
	<p>Governors discussed the sources of evidence available to them:</p> <ul style="list-style-type: none">• Headteacher's reports to governors• Committee presentations (recent examples included RE, Pupil Premium, Phonics)• Data – presented to governors• Parent experience• Link visits• Viewing children's books• HLT School Improvement Partner reports• Church feedback• Workshops• Website• Premises improvements• Governor training (recent examples include 'Prevent' and safeguarding)								
	<p>Governors shared their knowledge about the school:</p> <ul style="list-style-type: none">• Science Day/ Zoolab• Staff training – CPOMS (Child Protection software)• Pupil premium – helpful presentation/ knowledge of interventions and impact• Self-Evaluation Form/ school priorities								
	<p>The following questions about procedures were raised:</p>								
	<table><tr><th>Governor Question</th><th>School Response</th></tr><tr><td>Will governors get much notice to attend an interview with the Ofsted inspector?</td><td>No. Schools are advised the day before of a short inspection. Therefore important that all governors are able to answer inspector's questions</td></tr><tr><td>Does the RE (Section 48) inspection require governor input?</td><td>Not usually</td></tr></table>	Governor Question	School Response	Will governors get much notice to attend an interview with the Ofsted inspector?	No. Schools are advised the day before of a short inspection. Therefore important that all governors are able to answer inspector's questions	Does the RE (Section 48) inspection require governor input?	Not usually		
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	<p>Agreed that the Head write up the 'interview'.</p>		<p>Clerk's Note: See Annex</p>						
5.	<p>ANY OTHER BUSINESS</p> <p>None</p>								

There was no confidential business and the Vice Chair closed the meeting at 7.45pm

Signed (Chair) -----

Date _____

Minutes prepared by Susan Moyse

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Feedback on Governors Meeting S8 Interview May 9th

Thank you so much to all the governors who took part in Wednesday's meeting.

I did not give notice in advance of what was planned and wanted to see what peoples response would be. I hope you all found it a useful and interesting exercise. All questions and data were taken from our own school's website and published information. Below is what I would have written if it was a real Section 8 inspection. Governors only ever get 6 – 12 lines unless things are bad.

" The governing body are well informed and provide a good balance of challenge and support to the head. They are knowledgeable and committed to the school. They know the schools strengths and areas for development and are keen to see the school prosper in the future. They are well informed about standards and the curriculum the school offers. Governors appreciate the school's efforts to ensure a broad and balanced curriculum including the arts and music.

Safeguarding is effective. Training is being kept up to date and records are maintained to a high standard. All required checks are made on adults before they are employed at the school. Both the chair and vice-chair of the governing body regularly check the school's single central record to ensure compliance with all statutory requirements."

I thought governors did really very well indeed given that there was no prior notice and no crib sheets to work from.

Main area for development:

Greater awareness of what the school is spending its Pupil Premium money on and what impact it is having.

There were two other areas that I would have explored in a real S8 Ofsted inspection but these can wait until next time.

Thank you ever so much it really was very encouraging to hear the responses.

Sean Flood

Head