

## OUR LADY &amp; ST JOSEPH CATHOLIC PRIMARY SCHOOL

## Meeting of the Curriculum and Standards Committee

Held on

7 February 2018

Governors Present	Foundation: Paul Mokwenye (Committee Chair), Cecilia Amadasun, Nick Brennan, Derek Vitali, Diane Porter Staff: Sean Flood (Headteacher), Theresa Garnett Parents: Silvia Ullmayer-Sylvester, Susan McFarland-Lyons
Apologies	Derek Hyett
Observers/Guests	Aoife O'Grady, Deputy Headteacher Judyta Ruminska, Sarah Woodhouse, Jade Cahill
Clerk	Susan Moyse
Abbreviations	HLT (Hackney Learning Trust), EYFS (Early Years Foundation Stage – Nursery & Reception classes), SIP (School Improvement Partner), SDP (School Development Plan), SEND (Special Educational Needs and Disability), DfE (Department for Education), NC (National Curriculum), KS1 (Key Stage One – years 1-2), KS2 (Key Stage Two – years 3-6), GLD (Good Level of Development in EYFS), GPS (Grammar Punctuation Spelling), EHCP (Education and Health Care Plans), SCR (Single Central Record), SEF (Self Evaluation Form)

## MINUTES

*Meeting opened with prayers at 6.30pm, Derek Vitali in the Chair*

<b>1</b>	<b>WELCOME AND APOLOGIES</b>	<b>ACTION</b>
1.1	<b>Welcome</b> All were welcomed to the meeting, especially Jade Cahill, RE Subject Leader and the Assistant Headteachers Judyta Ruminska and Sarah Woodhouse.	
1.2	<b>Apologies</b> Apologies for absence were received from Derek Hyett.	
<b>2.</b>	<b>MINUTES OF THE MEETING HELD ON 4 OCTOBER 2017</b>	
2.1	These were <b>agreed</b> as a correct record for signature by the Chair.	
2.2	<b>Matters arising</b>	
	None	
<b>3.</b>	<b>RE/ Collective Worship</b>	
3.1	The Headteacher referred to the updated Diocesan SEF which had been circulated with the meeting papers. This had been uploaded to the website along with the RE Development Plan. Jade Cahill was now the RE Subject Leader. The school judged its provision as outstanding. Jade Cahill highlighted:	

	<ul style="list-style-type: none"> <li>• Book looks <ul style="list-style-type: none"> <li>○ Fortnightly - High attainers, Middle attainers and Low attainers</li> <li>○ High standards</li> <li>○ Cross curricular work</li> <li>○ Extended writing</li> <li>○ Group work</li> <li>○ Progression through year groups</li> <li>○ Marking symbols</li> <li>○ Creativity including art, music, dance</li> </ul> </li> <li>• Lesson observations <ul style="list-style-type: none"> <li>○ Two learning walks (Head and JC)</li> <li>○ High standard</li> <li>○ Teachers have good subject knowledge</li> <li>○ Well planned lessons at appropriate level</li> <li>○ Good use of teaching assistants</li> <li>○ Word on Wednesday - interpreting the Gospel – includes writing, role play, other activities</li> <li>○ Progress evident since September</li> </ul> </li> </ul> <p>The Head confirmed that all the teaching he had seen on the learning walks had been 'good' and much 'outstanding'.</p>	
3.2	<b>OUTCOMES</b>	
	<p>Theresa Garnett referred governors to the document 'Levels of Attainment in RE' and noted:</p> <ul style="list-style-type: none"> <li>• Diocese scheme still uses levels rather than age-related expectation</li> <li>• Teachers assess children at the end of each unit</li> <li>• Level 5 is very difficult – e.g. '<i>Pupils will use at least two sources of revelation to explain how a particular belief developed or came about</i>', requiring '<i>knowledge of the historical development of beliefs from at least three periods (i) the lifetime of Jesus (ii) the early Church and (iii) another significant period...</i>'</li> <li>• The current outcomes data was shared</li> <li>• Key Stage One data snapshot: Yr 2 <ul style="list-style-type: none"> <li>○ 6 at L1; 10 at 2c; 2 at 2b; 11 at 2a (L2 expected level at end Yr 2)</li> </ul> </li> <li>• Key Stage Two data snapshot: Yr 6 <ul style="list-style-type: none"> <li>○ 1 at 3b; 6 at 3a; 2 at 4c; 13 at 4b and 7 at 4a (L4 is expected)</li> </ul> </li> <li>• Early Years / Foundation Stage – RE not separately assessed but links to PHSE (relationships, confidence and self-esteem)</li> <li>• Groups – Disadvantage (Pupil Premium) <ul style="list-style-type: none"> <li>○ Yr 1 and Yr 4 slightly weaker</li> <li>○ Children known and supported, e.g. many have SEND</li> </ul> </li> </ul>	
3.3	<p>Governors discussed the following:</p> <ul style="list-style-type: none"> <li>• Any issues raised in previous report that need to be addressed? No major issues were identified.</li> <li>• Pupil-led liturgies – Word on Wednesday, Carol concert etc</li> <li>• Minnie Vinnies planned to start</li> </ul>	<p>S McF-L to send St Vincent de Paul info to Head</p>
	<p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>Susan McFarland-Lyons to send St Vincent de Paul info to Headteacher</li> <li>Governors to be available during S48 inspection, if possible</li> <li>Approve SEF</li> </ol>	<p>Govs to be available during inspection</p>
4.	<b>SCHOOL DEVELOPMENT PLAN</b>	
4.1	<p>The Head referred the governors to the SDP on the school website. He confirmed that the SLT had reviewed it. He explained the format of the plan and asked governors to note in particular the section on Leadership &amp; Management, including Catholic life. Governors <b>agreed</b> to review the SDP and to pass any comments to the Headteacher by 18<sup>th</sup> February.</p>	<p>Govs to review SDP. Pass comments to Head</p>

5.	<b>ANY OTHER BUSINESS</b> None		
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*There was no confidential business and Derek Vitali closed the meeting at 7.05pm, thanking Ms Cahill in particular for attending.*

Signed (Chair) -----

Date \_\_\_\_\_

Minutes prepared by Susan Moyse  
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