



CLASS TEACHER JOB DESCRIPTION

Your terms and conditions relating to hours of work shall be in accordance with the provisions set out in the STPCD and the National Workload Agreement

You are required to be available for work at all times when the school is open and at such other times as the Headteacher or Governing Body may reasonably direct subject to the Working Time Regulations 1998 (as amended).

You will work such reasonable hours as may be needed to enable you to discharge your professional duties effectively, including:

- Planning, preparing and delivering lessons to a high standard;
- assessing, recording and reporting on pupil development, progress and attainment,
- parent consultation meetings and individual annual reporting of pupil progress
- producing high quality teaching materials; disseminating materials relating to best practice
- managing and utilising non-teaching staff within the classroom environment
- participating in initial teacher training, induction and mentoring;
- participation in continuous professional development;
- participating in teacher performance management;
- sharing good practice with all teaching staff; and producing high quality resources and materials and outreach work, as required by the Headteacher.
- Familiarise and follow all school policies and procedures including regular updates and amendments
- Provide a high standard of education to pupils of all abilities