

## OLSJ PA meeting 19 Jan 2022 Action points

Present: Kim Finer, Silvia Sazini, Maria Grazia Savito, Joanne Episcopo, Vera Rush, Fiona Abrams, Ana Cristiano-James

### 1. Accounts

- Present funds – £11k, Xmas Fair raised £1.5k
- Monies promised to school - £2.2k, Ms Dyer to provide spec for ukuleles
- Costs to be paid – Xmas trees and towels

2. **Charity status** – we are at the beginning of the process, subcommittee led by Fiona to plan ahead

### 3. Calendar of events:

- Pub quiz – pub is closed
- Movie night – check with School and Church re. venue, Daniel for overtime; Have 3 rooms with different movies, Consider singalong movies; Sell tickets to include a drink as well. Do in winter - has to be dark for the screen, 4pm on a Friday. Food can be set at the kitchen, 7pm
- Disco night – ask to send favourite songs, kid DJ, bubbles. Consider school or church hall, Ana to speak to Father Derek; date/time – beginning of summer term
- Play Street - monthly
- Easter Egg Hunt – do it jointly with School's Easter bonnet parade. Egg hunt, painting eggs Sell food, make paper eggs. Sell tickets for the whole family.
- Summer Fair – co-ordinate with the School
- Fireworks – ask the School if they are planning it in 2022
- Xmas market – 1 Dec, should be on a Saturday, consider working with the Church on it, consider higher prices, speak to School re date, encourage children to prepare items for sale
- Xmas Trail - Xmas market does not coincide with Xmas Trail – check with WI

### 4. General for events:

- Prepare a Calendar of events for all 2022 to start promoting
- Set a subcommittee for events
  - To coordinate different working groups for each event
  - Set events goals, outlines and budgets and monitor them
  - Look for event sponsorships
  - Liaise with the School, the Church, the Community
- Consider opening all events to local community – discuss with School
- Each event needs to have its unique features (i.e. not just sale of cake)

5. **Other activities** - Maria Grazia would like to do a workshop for portraits for the towels

### 6. Liaising with School:

- PA to meet the Head teacher to discuss plans for events, charity, infrastructure and garden, what they expect from the PA
- The items suggested by the Head Teacher for the PA to finance need to be assessed, planned and specs developed. They also need to be put into wider context. The PA can suggest to the school to define its future infrastructure development with the help of an architect and a landscape gardener.
- Consider having a Gardening Club where parents can volunteer time – speak to Helen, the gardener.