

Our Lady and St Joseph Primary School (OLSJ)
Parents' Association (PA)
PA Committee Nomination and Election Rules and Form

The AGM is an opportunity for parents to elect the PA Committee, who will represent the Parents' Association throughout the forthcoming academic year (2023/2024).

Nominations for Committee membership should be sent in advance of the AGM for anyone wishing to stand as an Officer or Ordinary Committee member of the PA, both for first time nominees and for elected PA Committee members. Any parent or carer, whose child will be at the school for the 2023/2024 academic year, may stand to become a PA Committee member.

If you wish to make a PA Committee nomination (of another parent or carer or a self-nomination), please fill in the form below, ensure it is signed by you and a seconder who is also a PA member. You can send it as a picture or pdf to the PA email address, olsjparents@gmail.com.

The election of PA Committee members will follow the rules set in the proposed Constitution. You can find detailed information about the PA Committee member roles under the PA tab on OLSJ website http://www.olsjschool.net/web/parents_association/

It is preferable if these nominations are submitted to the PA before the AGM, but candidates can complete these nominations right up until the votes for the position are called.

Before the vote for each post, nominees for that post will be asked to introduce themselves (one minute only) explaining their interest in that role.

The election will be conducted in the following order: 1. Chair 2. Secretary 3. Treasurer 4. Events Lead 5. Communications Lead.

You can only have one post on the committee. You can register as a candidate for more than one position but if you are elected to a post, then you are no longer eligible for subsequent roles this year.

If you would like any further information about being a Committee member, please contact Fiona Abrams at olsjparents@gmail.com or see the details on PA Committee Roles under the PA tab on the OLSJ website http://www.olsjschool.net/web/parents_association/

As our PA is to become a registered charity, all Committee members automatically become Trustees of the Charity and will have to comply with the legal obligations as set out by the Charity Commission.

NOMINATION FORM FOR OFFICER/MEMBER
OF THE OLSJ PA COMMITTEE

1. **Nominee name and surname**.....

Parent/Guardian of OLSJ pupil(s) in Year(s)

I (nominee name) agree to my nomination for the position of
chair / secretary / treasurer / events lead / communications lead. (Circle nomination position)

Nominee Signature

Date

2. **Secunder name and surname**

Parent/Guardian of OLSJ pupil(s) in Year(s)

Secunder Signature Date